milma

Malabar Regional Co-operative Milk Producers' Union Limited
Head Office, Kunnamangalam, Kozhikode 673571, Kerala,
Ph: 0495 2805400, 2800612, 2800651 Fax: 2800648
Web: www.malabarmilma.com; E-mail: mrcmpu@malabarmilma.coop

TENDER REF No.MRU/M/YPO/ACP/2019-20/299

TENDER DOCUMENT FOR SUPPLY OF ACP BOARDS FOR DAIRIES/DEPOTS

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INVITATION TO BID – E TENDER

1. The Malabar Regional Co-operative Milk Producers' Union Limited invites e-tenders from reputed manufacturers/suppliers for supply of ACP boards with vinyl stickers for the Dairies. Interested eligible bidders may obtain further information from the office of the Malabar Regional Co-operative Milk Producers' Union Limited, Kozhikode.
2. The bid shall be submitted in single-cover system consisting of technical bid and price bid.
3. Detailed terms and conditions as well as technical specifications are contained in the bidding document of the above work, which is uploaded in the Kerala Government e-portal www.etenders.kerala.gov.in (Tender ID: 2019_KCMMF_285340_1)

a.	Tender reference No.	: No.MRU/M/YPO/ACP/2019-20
b.	Estimated cost	: Rs. 77.30 lakhs
c.	Tender download	: Can be downloaded from the Website www.etenders.kerala.gov.in
d.	EMD	: Rs.5,000.00 (as NEFT transaction)
e.	Security Deposit	: Rs. 60,000.00 (Rupees sixty thousand only)
f.	Cost of tender form	: Nil
g.	Documents publish date	: 09.07.2019, 12.00 hrs.
h.	Documents download start date	: 09.07.2019, 12.30 hrs.
i.	Bid submission start date	: 09.07.2019, 14.00 hrs.
j.	Bid submission closing date	: 24.07.2019, 16.00 hrs.
k.	Bid opening	: 27.07.2019, 16.30 hrs.
l.	Time of completion	: 60 days
m.	Bid validity	: 90 days

MANAGING DIRECTOR I/C

Kozhikode
09.07.2019

Terms & Conditions for e-Procurement

This tender is an e-tender and is being published online for supply of ACP boards. The tender is invited in single cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (https://www.etenders.kerala.gov.in). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.
The tender time line is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

a. Online Bidder registration process:
Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.
Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471- 2577088, 2577188, 2577388 or 0484 – 2336006, 2332262 through email: etendershelp@kerala.gov.in for assistance in this regard.

b. Online Tender Process: The tender process shall consist of the following stages:

i. **Downloading of tender document**: Tender document will be available for free download on www.etenders.kerala.gov.in.

ii. **Publishing of Corrigendum**: All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.

iii. **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.

iv. **Opening of Technical and Financial Bids:**
Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

c. Documents Comprising Bid:

i. The First Stage (Pre-Qualification or Technical Cover based on 1cover tender system):
Pre-Qualification or technical proposal shall contain the scanned copies of the documents, which every bidder has to upload:
The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

ii. The Second Stage (Financial Cover or as per tender cover system)**:**
The Bidder shall complete the Price bid as per format given for download along with this tender.
Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.
Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.

d. Earnest Money Deposit (EMD)

The Bidder shall pay, an Earnest Money Deposit or Bid Security. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

e. STEPS FOR MAKING TENDER PAYMENTS IN ETENDER SYSTEM VIA SBI MOPS GATEWAY

(SBI AND NON-SBI ACCOUNT HOLDERS)

Step 1) Click **"Pay Online"** when you reach Online Bid Submission.

Step 2) Click **"Confirm to Pay"** to proceed with the payment gateway.

Note: Please ensure that you have availed Tender Fee / EMD Exemption, if eligible. Further, there would not be any provision to change back, under any circumstances.

Step 3) Verify that the Tender fee and EMD shown are correct, as per tender document. Then, select the payment option SBI MOPS and Submit.

Note: In case of any mismatch in tender payments, with reference to tender documents, please contact TIA for clarifications.

Step 4) Check and Follow the Terms and Conditions, and then Submit,

Step 5) Bidders may choose their respective bank for accessing Internet Banking Facility.

SBI ACCOUNT HOLDERS

i. Bidders with SBI account may click SBI option to proceed to its Net Banking Page
ii. Bidders may enter SBI Net banking user ID and Password and Click on **Login** to proceed.
iii. **Please ensure that your account has sufficient balance**, before proceeding further. After checking the same, Click **Confirm** button to transfer payment. After account debit, MOPS gateway will automatically re-direct to the e-Procurement System, with the Success transaction.
iv. You will receive bank response immediately by verifying the payment status, whether **Success** or not. **In case, payment was debited from account and further, Payment Failure** is shown, immediately contact the e-Procurement helpdesk, for resolution, **before tender closing time.**
v. Click **next** to go to Bid Preparation details.
vi. Please ensure that the **Pay Online** option is not shown after successful payment, as below, for confirmation. From here, you may proceed with **Encrypt and Upload** to upload tender documents, and further submission process.

OTHER BANKS:

a) Bidders with other bank account may click **Other Banks** option to proceed to SBI Net Banking Page
b) You may select the appropriate Bank from selection page. As an example, steps are given below, proceeding with ICICI Bank in the provided dropdown box of All Banks, as an example.
c) After selecting ICICI Retail Banking, Click **Make Payment** Button to proceed to its internet banking page. Further steps may depend on the Bank Procedure.
d) After, successful payment, system will direct you to payment confirmation page.
e) You will receive bank response immediately by verifying the payment status, whether Success or not. In case, payment was debited from account and further, Payment Failure is shown, immediately contact the e-Procurement helpdesk, for

resolution, before tender closing time.

f) Click **next** to go to Bid Preparation details.

g) Please ensure that the Pay Online option is not shown after successful payment, for confirmation. From here, you may proceed with **Encrypt and Upload** to upload tender documents, and further submission process.

For any clarifications regarding above payment process or related issues in Kerala e-Procurement System, please reach KSITM e-Procurement Helpdesks via below details:

Thiruvananthapuram
Address: Kerala State IT Mission
E-Government Procurement PMU and Helpdesk,
Basement floor of Pension Treasury Building,
Uppallam Road, Statue,
Thiruvananthapuram
Tel :(On all Government working days from 10:00 am to 5:30 pm)
0471 – 2577088, 0471 – 2577188, 0471 - 2577388
E-Mail:helpetender@gmail.com

Kochi
Address: Kerala State IT Mission
E-Government Procurement Support Centre, Infopark Technology Centre,
18C, Sector E Hall, JNI Stadium, Kaloor,
Ernakulam
Tel :(On all Government working days from 10:00 am to 5:30 pm)
0484 – 2336006, 0484 – 2332262
E-Mail:helpetenderekm@gmail.com

Kannur
Address: Kerala State IT Mission
E-Government Procurement Support Centre,
1st Floor, Civil Station, Collectorate,
Kannur
Tel :(On all Government working days from 10:00 am to 5:30 pm)
0497 – 2764788, 0497 – 2764188
E-Mail:helpetenderknr@gmail.com

Malappuram
Address: Kerala State IT Mission
E-Government Procurement Support Centre,
1st Floor,B3 Block, District Collectorate Compound
Malappuram.
(On all Government working days from 10:00 am to 5:30 pm)
Tel: 0483-2732941
E-Mail:helpetendermlp@gmail.com

f. SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on www.etenders.kerala.gov.in along with online payment of EMD. For page-by-page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click "Bidders Manual Kit" link on the home page.

It is necessary to click on **"Freeze bid"** link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

TERMS & CONDITIONS

1. **Bid Security (Earnest Money Deposit):**
   a. The Bidder shall furnish, as part of its bid, bid security for the amount as specified in the invitation for bid through **ONLINE NEFT TRANSACTION as indicated in the E-tender notice.**
   b. The bid security is required to protect the MRCMPU against the risk of Bidder's conduct, which would warrant the security's forfeiture.
   c. The bid securities of the unsuccessful bidders shall be refunded as promptly as possible, but not later than 30 days after the expiry of the period of bid validity as prescribed in these documents through **ONLINE NEFT TRANSACTION.**
   d. No interest shall be paid by MRCMPU on the bid security furnished by the bidder.
   e. The bid security may be forfeited if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or in the case of successful Bidder, if the Bidder fails:
      I. To sign the contract
      II. To furnish performance security
2. **Eligibility criteria**
   The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualification to perform the Contract if its bid is accepted. For the purpose of this bidder shall meet the following qualification criteria as a minimum.
   a. The supplier should have executed similar orders equal or more than the value of the items (quoted items) per year during the last 3 years. The value of each of the items is specified in the schedule given below.
   b. Proof of the above may be uploaded along with the tender, failure of which will lead to disqualification of the tenderer. (Copy of purchase orders, copy of invoice or letter from customers)
3. **Documents**
   The documentary evidence of the Bidder's qualifications to perform the Contract if its bid is accepted shall be established to the MRCMPU's satisfaction. To this end, all bids submitted shall include the following information.
   a. Documents, copies of purchase orders, letter from customers to prove eligibility criteria mentioned above.
   b. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership etc.
   c. The NIT document duly signed at the bottom of every page should be uploaded. This is in proof of acceptance of our terms and conditions.
   d. Copy of GST Registration, PAN card and Bank Account details
4. **Price Basis:**
   The bidder shall quote their rates in the standard BOQ provided indicating the breakup details. The quoted rate shall be inclusive of all applicable taxes, duties, packing and forwarding, freight and insurance.
5. **Validity**
   The offer should remain valid for acceptance for a period of 90 (Ninety) days from the date of opening of bids.
6. **Security Deposit and Undertaking**
   a. The successful bidder shall remit Rs. 60000/- (Rupees sixty thousand only) as Security Deposit at MRCMPU Ltd. Head Office prior to awarding of the work order of ACP boards. The security deposit will be refunded to the bidder if he completes the work as per Purchase Order conditions, failing which the security deposit will be forfeited to MRCMPU Ltd.

b. Prior to awarding of the work order, the successful bidder shall give an undertaking in stamp paper worth Rs. 200/- that he will complete the work of supply and errection of ACP boards to the full satisfaction of MRCMPU Ltd.

7. Delivery

The ACP boards shall be installed at dealer locations within 60 days from the date of receipt of the purchase order as per the Dairy/Depot wise schedule given below.

Item	Approximate area (square feet)								
	Koyipadi Depot	Kasaragod Dairy	Kannur Dairy	Malayora Dairy	Nilambur Depot	Ramanattukara Depot	Malappuram Depot	Kozhikode Dairy	Central Products Dairy
ACP board with vinyl sticker (Milk, Ice-cream, Ghee) (sq.ft.)	2000	4700	5700	3700	1700	2200	2700	6300	4300

Item	Approximate area (square feet)							
	Ulliyeri Depot	Nadapuram Depot	Wayanad Depot	Pattambi Depot	Pathiripala Depot	Palakkad Dairy	Total Qty (sq. ft.)	Item Value (Estimate) (Rs.)
ACP board with vinyl sticker (Milk, Ice-cream, Ghee) (sq.ft.)	1100	1400	1100	1600	1600	3700	43800	7730000

Quantity mentioned above is approximate and may vary to plus or minus side at the time of placing order.

Delivery Address	Billing Address
The Manager, MRCMPU Ltd, MILMA, Kasaragod Dairy, Anandashramam P.O., Kanhangad – 671531, Kasaragod Dt. GSTIN: 32AAAAM1011G6ZD Ph:8281025264	The Manager, MRCMPU Ltd, MILMA, Kasaragod Dairy, Anandashramam P.O., Kanhangad – 671531, Kasaragod Dt. GSTIN: 32AAAAM1011G6ZD Ph:8281025264
The Manager Koyipady Marketing Depot Milma RD Centre, Naikat, Kumabala PO, Kasargod Ph:9446875366	
The Manager, MRCMPU Ltd, MILMA, Kannur Dairy, Pallikkunnu P.O, Kannur 670 004 GSTIN: 32AAAAM1011G5ZE Ph:9847321932	The Manager, MRCMPU Ltd, MILMA, Kannur Dairy, Pallikkunnu PO, Kannur (Dt.) - 670 004. GSTIN: 32AAAAM1011G5ZE Ph:9847321932

The Manager, MRCMPU Ltd, MILMA, Malayora Dairy, Kaithapram PO, Madampam, Sreekandapuram, Kannur 670631 Ph:9495081777	The Manager, MRCMPU Ltd, MILMA, Kannur Dairy, Pallikkunnu PO, Kannur (Dt.) - 670 004. GSTIN: 32AAAAM1011G5ZE Ph:9847321932
The Manager, MRCMPU Ltd, MILMA, Kozhikode Dairy, Kunnamangalam P.O., Kozhikode - 673 571. GSTIN: 32AAAAM1011G1ZI Ph:9447534258	The Manager, MRCMPU Ltd, MILMA, Kozhikode Dairy, Kunnamangalam P.O., Kozhikode (Dt.) - 673 571. GSTIN: 32AAAAM1011G1ZI Ph:9447534258
The Manager Milma Marketing Depot, Nilambur, Malappuram Ph:9446546061	
The Manager Milma Marketing Depot Ramanattukara , Angadiparamba, Kodikuthiparamba Pallikkal PO, Malappuram-673 653 Ph:9847087801	
The Manager Milma Marketing Depot, Malappuram, Moorkkanad, Malappuram-679 338 Ph:9495678523	
The Manager, MRCMPU Ltd, MILMA, Wayanad Dairy, Chuzhali, Kalpetta PO, Wayanad - 673121 GSTIN: 32AAAAM1011G3ZG Ph:7025344755	The Manager, MRCMPU Ltd, MILMA, Wayanad Dairy, Chuzhali, Kalpetta PO Wayanad Dt. 673121 GSTIN: 32AAAAM1011G3ZG Ph:7025344755
The Manager Ulliyeri Marketing Depot Ulliyeri PO, Mundoth, Ulliyeri-673 620 Ph:9769066574	
The Manager Milma Marketing Depot, Nadapuram, Avolam, Near Modakkara Masjid, Nadapuram (PO)- 673504 Ph:9496809578	
The Manager, MRCMPU Ltd, MILMA, Palakkad Dairy, Kallepulley P.O, Palakkad - 678 005 GSTIN: 32AAAAM1011G4ZF Ph:9495189697	The Manager, MRCMPU Ltd, MILMA, Palakkad Dairy, Kallepully PO, Palakkad - 678 005 GSTIN: 32AAAAM1011G4ZF Ph:9495189697
The Manager Milma Marketing Depot Mele Pattambi, Pattambi Ph:8281474612	
The Manager Pathiripala Marketing Depot, 8/28, Old Devi movies, Mankara PO, Palakkad- 678613 Ph:9446092924	

The Manager, Milma Central Products Dairy, Naduvattam, Beypore Ph: 0495 2414117 GSTIN : 32AAAAM1011G7ZC Ph:9495206578	The Manager, Milma Central Products Dairy, Naduvattam, Beypore Ph: 0495 2414117 GSTIN : 32AAAAM1011G7ZC Ph:9495206578

8. **Guarantee:**
The supplier shall strictly follow the guarantee period mentioned in the material specification of the advertisement materials. Any defect due to use of substandard material or workmanship shall have to be replaced by the supplier at his own cost.

9. **Payment:**
100 % of the total contract price shall be paid within 30 days on receipt of the materials in good condition at the concerned Dairies.

10. **Liquidated damage clause:**
If the supplier fails to deliver any or all of the goods or perform the contract within the time period specified in the contract, MRCMPU shall without prejudice to its other reminders under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to
   a. 1 % of the unexecuted contract value for each month of delay. The total amount so deducted shall not exceed 5 % of the contract value, once the maximum is reached, we may consider the termination of the contract.
   b. Any incidental taxes and levies on account of delay in performance of the contract by the supplier shall be at his account.
   c. However genuine reasons if any will be given due consideration before Operating the liquidated damages clause, against documentary evidence
   d. The material used like vinyl sticker, board, paint, frames etc should be as per the quality standards.

11. **Testing/ Test Certificate:**
The successful tenderer shall produce the Test Certificates for the material such as ACP Board, Vinyl, GI frame etc used for making and printing of advertisement materials during inspection by us.

MATERIAL SPECIFICATION

Item code	Item Name	Product	Specification
MM 89, MP 75, MP 60	ACP board with vinyl sticker	Milk, Ice-cream and Ghee	1. Good quality 3 mm ACP boards and multi colour vinyl graphic alone shall be used and should have a colour guarantee for two years. 2. The approved artwork (Milk, Ice-cream and Ghee) for printing Vinyl stickers will be provided by Milma. 3. The boards should be fixed using GI frames with ¾ inch thickness and 1.25 inch welded angles at dealer points. Dealer code, name and location should be mentioned in the board (which will be provided by respective Dairies).

			4. Size of the board may vary from outlet to outlet and a preliminary measurement of proposed boards shall be taken prior to supply and fixing of the boards. 5. ***Square feet rate should be quoted and should be inclusive of all taxes, transportation and fitting charges at dealer outlets.*** **There is a restriction on quoting for the work of more than one Dairy. That is a bidder can quote only for the work of a single Dairy and the rate quoted so shall be applicable for carrying out the work of the Depots coming under that Dairy (the delivery address in the table above mentions the address of the Depots coming under our Dairies). The Dairy Code to be specified in the BOQ are** **Kasargod Dairy : 1** **Kannur Dairy : 2** **Kozhikode / Central Products Dairy : 3** **Wayanad Dairy : 4** **Palakkad Dairy : 5** **The bidder has to enter any one of the Dairy codes mentioned above and then enter the square feet rate in the rate column of BOQ**

Managing Director I/c